

# Overview and Scrutiny Management Board Agenda



**Date:** Monday, 25 January 2021

**Time:** 6.00 pm

**Venue:** Virtual Meeting - Zoom Committee Meeting  
with Public Access via YouTube

## Distribution:

**Councillors:** Geoff Gollop (Chair), Celia Phipps (Vice-Chair), Mark Brain, Stephen Clarke, Claire Hiscott, Brenda Massey, Anthony Negus, Paula O'Rourke, Jo Sergeant and Lucy Whittle

**Issued by:** Lucy Fleming, Democratic Services

City Hall, PO Box 3399, Bristol, BS3 9FS

E-mail: [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

**Date:** Friday, 15 January 2021



# Agenda

## 1. Welcome, Introductions and Safety Information

(Pages 5 - 6)

## 2. Apologies for absence

## 3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

## 4. Minutes of the previous meeting

(Pages 7 - 12)

## 5. Chair's Business

To note any announcements from the Chair

## 6. Public Forum

Up to 30 minutes is allowed for this item

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk) and please note that the following deadlines will apply in relation to this meeting:-

**Questions** - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on **Tuesday 19<sup>th</sup> January**.

**Petitions and Statements** - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on **Friday 22<sup>nd</sup> January**.

**Register to Speak** - If you would like to attend the meeting to speak to your statement or ask your questions, your intention to attend must be received no later than 2 clear working days in advance. For this meeting this means that your



intention to attend must be received in this office at the latest by 5pm on **Wednesday 20<sup>th</sup> January**.

## **7. Covid-19 Update (For Information)**

The aim is to publish a COVID-19 Bristol statistics update twice a week; updated reports are available on the COVID-19 data section on the Council website, see link below:

[Bristol City Council COVID-19 data](#)

The most up-to-date report before the meeting to follow.

## **8. Bristol Holding Group Business Plans 2021-2022**

Appendix A will be available when the Cabinet Reports for 26<sup>th</sup> January 2021 are published on 18<sup>th</sup> January. **(Pages 13 - 38)**

The Annual Report and Financial Statements for Bristol Holding Limited are included as Appendix B to this report.

## **9. Exclusion of Press and Public**

That under s.100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of schedule 12A of the Act.

## **10. Bristol Waste Company Business Plan (Exempt)**

## **11. Mayor's Forward Plan - Standing Item**

**(Pages 39 - 50)**

## **12. Minutes from the WECA Overview and Scrutiny Committee - Standing Item (For Information)**

**(Pages 51 - 60)**

## **13. WECA Committee and WECA Joint Committee Forward Plan - Standing Item (For Information)**

**(Pages 61 - 64)**

## **14. Work Programme**

To note the work programme.

**(Pages 65 - 70)**



# Public Information Sheet

## Inspection of Papers - Local Government (Access to Information) Act 1985

You can find papers for all our meetings on our website at <https://www.bristol.gov.uk/council-meetings>

## Covid-19: changes to how we hold public meetings

Following changes to government rules, we will use video conferencing to hold all public meetings, including Cabinet, Full Council, regulatory meetings (where planning and licensing decisions are made) and scrutiny.

Councillors will take decisions remotely and the meetings will be broadcast live on YouTube.

Members of the public who wish to present their public forum in person during the video conference must register their interest by giving at least two clear working days' notice to Democratic Services of the request. To take part in the meeting, you will be required to register for a Zoom account, so that Democratic Services is able to match your named Zoom account to your public forum submission, and send you the password protected link and the instructions required to join the Zoom meeting to make your statement or ask your supplementary question(s).

**As part of our security arrangements, please note that we will not permit access to the meeting if your Zoom credentials do not match your public forum submission credentials. This is in the interests of helping to ensure a safe meeting environment for all attending or observing proceedings via a live broadcast.**

Please note: Members of the public will only be invited into the meeting for the duration of their submission and then be removed to permit the next public forum participant to speak.

## Changes to Public Forum

Members of the public may make a written statement, ask a question or present a petition to most meetings. Your statement or question will be sent to the Committee Members and will be published on the Council's website before the meeting. Please send it to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk). The following requirements apply:

- The statement is received no later than **12.00 noon on the working day before the meeting** and is about a matter which is the responsibility of the committee concerned.
- The question is received no later than **5pm three clear working days before the meeting**.
- Any statement submitted should be no longer than one side of A4 paper. For copyright reasons, we are unable to reproduce or publish newspaper or magazine articles that may be attached to statements.
- **Your intention to attend the meeting must be received no later than two clear working days in advance. The meeting agenda will clearly state the relevant public forum deadlines.**

By participating in public forum business, we will assume that you have consented to your name and the details of your submission being recorded and circulated to the Committee, published on the website and within the minutes. Your statement or question will also be made available to the public via publication on the Council's website and may be provided upon request in response to Freedom of Information Act requests in the future.

We will try to remove personal and identifiable information. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement contains information that you would prefer not to be in the public domain. Other committee papers may be placed on the council's website and information within them may be searchable on the internet.

#### **During the meeting:**

- Public Forum is normally one of the first items on the agenda, although statements and petitions that relate to specific items on the agenda may be taken just before the item concerned.
- There will be no debate on statements or petitions.
- Public Forum will be circulated to the Committee members prior to the meeting and published on the website.
- If you have arranged with Democratic Services to attend the meeting to present your statement or ask a question(s), you should log into Zoom and use the meeting link provided which will admit you to the waiting room.
- The Chair will call each submission in turn and you will be invited into the meeting. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions. **This may be as short as one minute, and you may need to be muted if you exceed your allotted time.**
- If there are a large number of submissions on one matter, a representative may be requested to speak on the group's behalf.
- If you do not attend the meeting at which your public forum submission is being taken your statement will be noted by Members.

For further information about procedure rules please refer to our Constitution  
<https://www.bristol.gov.uk/how-council-decisions-are-made/constitution>

#### **Webcasting/ Recording of meetings**

Members of the public attending meetings or taking part in Public forum are advised that all virtual public meetings including Full Council and Cabinet meetings are now broadcast live via the council's [webcasting pages](#). The whole of the meeting will be broadcast (except where there are confidential or exempt items).

#### **Other formats and languages and assistance for those with hearing impairment**

You can get committee papers in other formats (e.g. large print, audio tape, braille etc) or in community languages by contacting the Democratic Services Officer. Please give as much notice as possible. We cannot guarantee re-formatting or translation of papers before the date of a particular meeting.



**Bristol City Council  
Minutes of the Overview and Scrutiny  
Management Board**

**30 November 2020 at 2.30 pm**

**Members Present:-**

**Councillors:** Geoff Gollop (Chair), Celia Phipps (Vice-Chair), Mark Brain, Stephen Clarke, Claire Hiscott, Brenda Massey, Anthony Negus, Paula O'Rourke, Jo Sergeant and Lucy Whittle

**Officers in Attendance:-**

Mike Jackson (Chief Executive) and Stephen Peacock (Executive Director for Growth and Regeneration)

**1. Welcome, Introductions and Safety Information**

The Chair welcomed the attendees. The meeting was conducted via video conference.

**2. Apologies for absence**

No apologies were received.

**3. Declarations of Interest**

No declarations were made.

**4. Minutes of the previous meeting**

The minutes of the previous meetings held on 5<sup>th</sup> October 2020 and 2<sup>nd</sup> November 2020 were approved as a correct record.

It was noted that action points from the previous meeting were not brought forward on the agenda. This was noted by the Commission and agreed to be reviewed.

**RESOLVED; That the minutes of 5<sup>th</sup> October 2020 be approved as a correct record; and**

**That the minutes of 2<sup>nd</sup> November 2020 be approved as a correct record; and  
That previous OSMB actions be reviewed.**

## **5. Chair's Business**

It was noted that the Overview and Scrutiny Management Board and Resources Scrutiny Commission were scheduled successively with shortened running times.

Members expressed concern around the Mayor's Forward Plan as several items had continued to appear at short notice. This had been discussed with the Head of the Executive Office who had confirmed the willingness to improve this.

The Chair noted three items scheduled for the Cabinet meeting on 1<sup>st</sup> December 2020 that had not appeared on the Forward Plan; items 19, 20 and 21. The Chair prepared comments on these items and had spoken to the Monitoring Officer regarding these.

**RESOLVED; That OSMB submit the Chair's comments on the Forward Plan items in relation to APR15 to Cabinet for 1<sup>st</sup> December 2020.**

## **6. Public Forum**

Public Forum questions and statements were published prior to the meeting and can be viewed [here](#).

David Redgewell presented two public forum statements in support of North Somerset joining the West of England Combined Authority and the subsequent impact on local the local transport network.

Councillor Negus presented two Public Forum questions on the Mayor's Forward Plan and received written responses.

Councillor Negus' first supplementary question was to ask which Officer was responsible for deciding the information that can be viewed by Scrutiny in advance. The Chief Executive responded that this would be context dependent, but Officers and Members had worked together in setting a Work Programme in advance; urgent or matters arising were dealt with on a case by case basis.

Councillor Negus' second supplementary question was in reference to the written response to question 2 which stated that Elected Members were represented on City-wide Boards. The Chief Executive clarified that this demonstrated Bristol City Council representation on those Boards, and did not suggest that they would have been present in a Scrutiny capacity.

**RESOLVED; That the Public Forum be noted.**

**That Councillor Negus raise the issue of decision making on items for Scrutiny with the Chief Executive separately.**

## 7. WECA Membership

The West of England Combined Authority consideration of expanded membership was added to the agenda as it had been raised as a potential item for Scrutiny. The Chair of the Growth and Regeneration Scrutiny Commission (G&RSC) suggested that as a large proportion of the items considered by West of England Combined Authority fall under the remit of the Growth and Regeneration Scrutiny Commission that it would be appropriate to schedule an Extra-ordinary commission meeting for December 2020 on this issue.

It was noted that as the deadline for the consultation around changes to the West of England Combined Authority had elapsed (27th November 2020), the planned meeting in December would not influence any decision.

**RESOLVED; That ‘WECA Membership’ be added to the G&RSC work programme with an extra-ordinary meeting focusing on Mayoral engagement (not potential changes in legislation) to be scheduled.**

## 8. Clean Air Zone Update

The Head of Strategic City Transport presented a paper that provided an update on the delivery of the proposed Clean Air Zone scheme.

With the utilisation of the Emergency Active Travel Funding available following Covid-19 it was agreed to adopt a ‘Test and Learn’ approach to test fast track measures and review if those options might mitigate the need for a charging Clean Air Zone, along with the different travel and traffic behaviours that had been experienced since the COVID-19 pandemic had occurred. A timeline was provided which outlined the aim to complete the extended consultation by 13<sup>th</sup> December 2020. It was hoped to bring the proposal to Scrutiny by January 2021 following discussion with the Joint Air Quality Unit and a Final Business Case brought to Cabinet in February 2021. Exact dates were not known as this was dependent on the progress of discussions with the Joint Air Quality Unit and further assessments.

Members queried how continued monitoring would be achieved. More monitoring units were to be put in place and sensitivity testing made on the impact of a reduction in traffic flows to check if this would meet the required targets.

Members queried whether the funds allotted for a charging Clean Air Zone could be used for other reduction measures and long-term projects. It was clarified that the Joint Air Quality Unit would fund schemes that would be proven to bring levels to compliance, but evidence would be needed that the recommended projects would achieve this.

Members suggested that further engagement and communications work was needed to make an explicit link between the Active Travel projects and the possibility of potentially avoiding a charging Clean Air Zone. It was confirmed that the Mayor was involved in communications on this front.

Members queried the benefits of making Cumberland Basin one way. This was to support the prioritisation of public transport use and reduce traffic volumes of traffic driving into the central area. This route was selected due to the number of alternative sustainable travel options and road routes. Engagement will take place with local communities before the final scheme is implemented but this is currently envisaged as being somewhere near the end of the existing bus lane east of Gas Ferry Road.

It was clarified that the reference to a 'non-charging CAZ' referred to a non-charging active travel solution but would not include an actual zone as such.

**RESOLVED; That arrangements be made to ensure sufficient opportunity to provide Scrutiny on Clean Air Zone proposals before the Final Business Case is brought to Cabinet.**

## **9. City Leap**

The Head of Energy Services delivered a presentation on City Leap. The revision to the procurement process of this project was previously brought to Scrutiny in July 2020.

Three Bidders were shortlisted following the initial stage of the procurement process. This included bids from consortiums. Meetings with the shortlisted Bidders were planned from December 2020. An additional opportunity for Scrutiny input was to be scheduled in early 2021.

Members queried how risk assessments were managed, particularly regarding the cost of the revised procurement process. Officers confirmed that the project remained within the budget envelope previously approved by Cabinet and that no additional funding was required.

Members queried how bidders' appropriate business practice was ensured. Officers confirmed that a Selection Questionnaire had been used to review appropriate business practice and economic standing to the extent permitted under the Public Contracts Regulations.

A key discussion with Bidders planned to take place during the procurement was to be in relation to the future governance and control of the City Leap joint venture. Appropriate protections would need to be in place but balanced with enabling delivery and innovation by the joint venture.

The Overview and Scrutiny Management Board members expressed enthusiasm for the project, with some concerns over achieving social value, ultimate decisions around governance, and regulating risk. Members had an interest in further Scrutiny involvement. It was agreed to submit a statement to Cabinet.

**RESOLVED; That Scrutiny submit a statement to Cabinet in support of the City Leap project and raising the queries and concerns identified.**

## **10 COVID-19 Update (for information)**

The Chair noted that it was appropriate to bring some of the work the Council had conducted in response to the Covid-19 pandemic to public attention through this report. The Chief Executive was asked to convey thanks to Officers.

## **11 Performance Report Q2**

This item was noted for information.

**RESOLVED; That Members with any questions or issues regarding the Q2 Performance Report to raise with the Chair or Head of Democratic Services.**

## **12 Work Programme**

This item was noted for information. It was noted that the Wildlife Management discussion with the Cabinet Member with responsibility for Climate, Ecology and Sustainable Growth scheduled for the Communities Scrutiny Commission on 7<sup>th</sup> December 2020 was missing.

**RESOLVED; That the Wildlife Management discussion with the Cabinet Member with responsibility for Climate, Ecology and Sustainable Growth be added to the Scrutiny Work Programme.**

## **13 Mayor's Forward Plan - Standing Item**

This item was discussed under Chair's Business. It was noted for information.

## **14 Minutes from the WECA Overview and Scrutiny Committee - for information (standing item)**

This item was noted for information.

## **15 WECA Committee and WECA Joint Committee Forward Plan - Standing item (For information)**

This item was noted for information.



# Overview & Scrutiny Management Board

25 January 2021



**Report of:** Director: Legal and Democratic Services

**Title:** Bristol Holding Group Business Plans 21/22

**Ward:** All wards

**Officer Presenting Report:** Director: Legal and Democratic Services

**Contact Telephone Number:** 0117 90 37765

## Recommendation

That the Committee review and provide comments on the Bristol Holding Group Business Plans 21/22 and the related Cabinet Report that will be considered by Cabinet on 26 January 2021.

## The significant issues in the report are:

Please see the recommendations and related advice in the Cabinet Report.



## 1. Summary

This report refers to the Cabinet Report that will be considered by Cabinet on 26 January 2021, seeking approval of the Bristol Holding Group Business Plans for 2021/2022 (Appendix A). Appendix A will be available to OSMB members when the Cabinet Reports for January 2021 are published.

## 2. Context

- A. The council is the sole shareholder of Bristol Holding Limited (company number: 09485669), which in turn is the sole shareholder of a number of companies, including Bristol Waste Company Limited (company number: 09472624) and Goram Homes Limited (company number: 11597204) (the **Bristol Holding Group**). Business Plans are submitted for approval in this Cabinet Report for each of these companies.
- B. Shareholding is an executive function. The shareholder role in respect of the Bristol Holding Group has been delegated to the Deputy Mayor: Finance, Governance and Performance, Management of the Housing Revenue Account Budget. The Deputy Mayor has reviewed the Business Plans for the Bristol Holding Group and has been advised in relation to them by the Shareholder Group. The Business Plans are now being recommended for approval by Cabinet, having first been considered by OSMB.
- C. The 19/20 Annual Report and Financial Statements of each of the companies are available on Companies House,<sup>1</sup> with the exception of Bristol Holding Limited. The 19/20 Annual Report and Financial Statements for Bristol Holding Limited were sent to Companies House for filing in December 2020, but have not yet been processed by Companies House. The Annual Report and Financial Statements for Bristol Holding Limited are instead included as an appendix to this report (Appendix B).

## 3. Policy

Please see ‘Corporate Strategy alignment’ section in the Cabinet Report.

## 4. Consultation

Please see ‘Consultation Details’ section in the Cabinet Report.

## 5. Public Sector Equality Duties

- 5a) Before making a decision, section 149 Equality Act 2010 requires that each decision-maker considers the need to promote equality for persons with the following “protected characteristics”: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. Each decision-maker must, therefore, have due regard to the need to:
- i) Eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Equality Act 2010.
  - ii) Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to --
    - remove or minimise disadvantage suffered by persons who share a relevant protected

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<sup>1</sup> The 19/20 Annual Report and Financial Statements are available at Companies House at the following web-links: [BE 2020 Limited](#), [Bristol Waste Company Limited](#), [Goram Homes Limited](#)

- characteristic;
- take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it (in relation to disabled people, this includes, in particular, steps to take account of disabled persons' disabilities);
  - encourage persons who share a protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.
- iii) Foster good relations between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to –  
- tackle prejudice; and  
- promote understanding.
- 5b) A Relevance Check is included as part of the Cabinet Report (see Appendix E). No significant equalities impacts have been identified from approving the Bristol Holding Group Business Plans for 2021/2022.

**Appendices:**

- Appendix A - Cabinet Report: Bristol Holding Group Business Plans (and its appendices, as listed in the Cabinet Cover Report)
- Appendix B - Annual Report and Financial Statements of Bristol Holding Limited for 2019/2020

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**Background Papers:**

Please see 'Background Documents' section in Cabinet Report.

**BRISTOL HOLDING LIMITED**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**for the year ended 31 March 2020**

**BRISTOL HOLDING LIMITED**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

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## **BRISTOL HOLDING LIMITED**

### **COMPANY INFORMATION**

<b>Directors</b>	P Beange A Wiseman E Holt M Bradshaw	(appointed 12 August 2019) (appointed 18 September 2019) (appointed 18 September 2019) (appointed 5 November 2019)
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<b>Registered number</b>	09485669
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<b>Registered office</b>	PO Box 3399 100 Temple Street Bristol BS1 9NE
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<b>Independent auditor</b>	PricewaterhouseCoopers LLP Chartered Accountants and Statutory Auditors 2 Glass Wharf Bristol BS2 0FR
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## **BRISTOL HOLDING LIMITED**

### **STRATEGIC REPORT**

The directors present their Strategic Report for Bristol Holding Limited (the “Company” or “BHL”) for the year ended 31 March 2020.

#### **Principal activities and business review**

The principal activity of the Company continued to be that of holding investments.

The Company is wholly owned by Bristol City Council (the “Council”), and is an intermediate holding company for investments in Bristol Waste Company Limited, Goram Homes Limited and Bristol Energy Limited. Its principal role is to protect the interests of the shareholder by ensuring effective governance of the Council’s portfolio of trading companies and supporting delivery of activities through those companies that advance its financial, environmental, economic and social policies and practices.

This year BHL has been strengthened to drive greater effectiveness of the Council companies as a group. By working together with Bristol City Council and our subsidiary companies, BHL is creating a commercial structure that sets the foundations for the future. A group model that will be seen to be effective in delivering quality services in a commercially effective and efficient manner, whilst ensuring a strong contribution to improving social value, providing a centre of excellence within the City of Bristol, and attracting further commercialisation opportunities.

#### **Future developments**

Following an independent financial review of Bristol Energy the decision was taken by the Council as ultimate shareholder, in June 2020, to sell the company’s commercial and residential customer books, and once complete there will be a transition and completion process to finalise outstanding assets and liabilities over the coming year. This will have a significant resource impact upon Bristol Holding. We will focus on the development of new commercial opportunities primarily within our existing subsidiaries that will help mitigate the loss of Bristol Energy and which deliver service and financial benefits to Bristol. During the year ahead, a new company, Bristol Heat Networks Ltd, will be established, as a subsidiary of Bristol Holding, to develop and deliver low carbon heat services in the Old Market and Redcliffe areas of the city. Goram Homes will finalise the set-up of its first joint venture with Vistry for housing delivery and works commence on the Romney House site.

#### **Principal risks and uncertainties**

The principal risk to the company continues to be the performance of its subsidiaries and their ongoing sustainability, the impact this has on the carrying value of investments, and cash-flow. The final quarter of the 2019/20 financial year has proven challenging, with a volatile energy market and increased competition impacting on Bristol Energy and its viability, and start of the pandemic increasing costs for Bristol Waste and potentially delaying housing delivery for Goram Homes. Those challenges will continue into 2020/21 and for the medium term the financial position for BHL is likely to be impacted.

#### **Financial results**

The loss for the financial year amounted to £28,048,394 (2019: loss of £95,034).

A review was performed at the year-end date in respect of the investment held in subsidiaries and based on recent market information, an impairment of £28,103,588 (2019: £nil) has been recognised, including a provision against accrued interest recognised in receivables. This reflects a prudent position in respect of the valuation of the Company’s investments.

Total equity amounted to (£30,895,078) (2019: (£4,782,159)).

## **BRISTOL HOLDING LIMITED**

### **STRATEGIC REPORT (continued)**

#### **Section 172 Statement**

The Directors are committed to their responsibilities to promote the success of the Company in accordance with Section 172 of the Act 2006. Our intention is to behave responsibly and ensure that management operate the business in an appropriate manner, operating within the high standards of business conduct and good governance expected of us.

The Company is a holding company operating on behalf of Bristol City Council ("BCC") and therefore there are relatively few decisions taken by the directors of the Company during the year. Strategic decisions impacting BCC's investment generally require the consent of the shareholder

However, notwithstanding the above, each director of the Company has taken steps to act in the way they consider, in good faith, would be most likely to promote the success of the Company for the benefit of members as a whole. The key decisions made by the directors have been to:

- provide an appropriate risk and governance framework under which the trading subsidiaries are required to operate;
- to raise additional capital as needed for the company and its subsidiaries through the approval of loans and issuance of additional preference shares; and,
- alongside BCC, to consider the future of the group's investment in Bristol Energy to try to both secure a viable future for that company's business with minimum disruption for customers, suppliers and employees, whilst minimising any further cash injections from BCC.

This report was approved by the board and signed on its behalf by



Director

10 November 2020

## **BRISTOL HOLDING LIMITED**

### **DIRECTORS' REPORT**

The directors present their annual report and the audited financial statements for Bristol Holding Limited (the "Company") for the year ended 31 March 2020.

#### **Principal activities and business review**

As set out in the Strategic Report, the principal activity of the Company continued to be that of holding investments. The principal risks and uncertainties facing the Company, and their management, are discussed in the Strategic Report, together with a review of the business performance in the year

#### **Dividends**

The directors do not recommend the payment of a dividend (2019: £nil).

#### **Directors**

The directors who served during the year and up to the date of signing the financial statements, unless otherwise stated, were:

M A Jackson	(appointed 30 April 2019, resigned 18 September 2019)
D Lawrence	(resigned 28 June 2019)
P Fell	(appointed 21 May 2019, resigned 18 September 2019)
P Beange	(appointed 12 August 2019)
A Wiseman	(appointed 18 September 2019)
E Holt	(appointed 18 September 2019)
M Bradshaw	(appointed 25 November 2019)
M J Kinski	(resigned 30 April 2019)

#### **Future developments**

Future developments are discussed in the Strategic Report.

#### **Directors' responsibilities statement**

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulation.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have prepared the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards, comprising FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing the financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- state whether applicable United Kingdom Accounting Standards, comprising FRS 102, have been followed, subject to any material departures disclosed and explained in the financial statements;
- make judgements and accounting estimates that are reasonable and prudent and;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

## **BRISTOL HOLDING LIMITED**

### **DIRECTORS' REPORT (continued)**

#### **Directors' responsibilities statement (continued)**

The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006.

#### **Financial risk management**

The Company is exposed to liquidity risk as it is required to manage its working capital to ensure that it maintains sufficient cash to enable it to meet its debts as they fall due but is reliant on Bristol City Council to provide further funding. The company has no significant exposure to interest rate risks as its funding is primarily through fixed interest preference shares.

#### **Qualifying third party indemnity provisions**

The Company maintains directors' and officers' insurance on behalf of its Directors. A qualifying third party indemnity provision was in force throughout the financial year and also at the date of approval of the financial statements.

#### **Disclosure of information to auditors**

Each of the persons who are Directors at the time when this Directors' Report is approved have confirmed that:

- so far as that Director is aware, there is no relevant audit information of which the Company's auditors are unaware, and
- that Director has taken all the steps that ought to have been taken as a Director in order to be aware of any relevant audit information and to establish that the Company's auditors are aware of the information.

#### **Going concern**

The Company has net liabilities and is currently reliant upon charges to subsidiaries and work undertaken for its shareholder, Bristol City Council, to meet any debts as they fall due for a period of at least 12 months from the date of these financial statements. So long as there is sufficient resources within the subsidiaries then those liabilities can be honoured. The financial position of Bristol Waste Company, the largest subsidiary within the group provides sufficient reserve to cover any likely net outgoings during the next 12 months. Accordingly, the directors believe that it is appropriate to prepare these financial statements on a going concern basis.

This report was approved by the board and signed on its behalf by:

  
PB Beange .  
Director

10 November 2020

## **BRISTOL HOLDING LIMITED**

### **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRISTOL HOLDING LIMITED**

### **REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS**

#### **Opinion**

In our opinion, Bristol Holding Limited's financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2020 and of its loss for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards, comprising FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", and applicable law); and
- have been prepared in accordance with the requirements of the Companies Act 2006.

We have audited the financial statements, included within the Annual Report and Financial Statements (the "Annual Report"), which comprise: the Statement of Financial Position at 31 March 2020; the Statement of Comprehensive Income and the Statement of Changes in Equity for the year then ended; and the notes to the financial statements, which include a description of the significant accounting policies.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities under ISAs (UK) are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### ***Independence***

We remained independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, which includes the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

However, because not all future events or conditions can be predicted, this statement is not a guarantee as to the company's ability to continue as a going concern.

#### **Reporting on other information**

The other information comprises all of the information in the Annual Report other than the financial statements and our auditors' report thereon. The directors are responsible for the other information. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except to the extent otherwise explicitly stated in this report, any form of assurance thereon.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRISTOL HOLDING LIMITED (continued)**

**Reporting on other information (continued)**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify an apparent material inconsistency or material misstatement, we are required to perform procedures to conclude whether there is a material misstatement of the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report based on these responsibilities.

With respect to the Strategic Report and Directors' Report, we also considered whether the disclosures required by the UK Companies Act 2006 have been included.

Based on the responsibilities described above and our work undertaken in the course of the audit, ISAs (UK) require us also to report certain opinions and matters as described below.

***Strategic Report and Directors' Report***

In our opinion, based on the work undertaken in the course of the audit, the information given in the Strategic Report and Directors' Report for the year ended 31 March 2020 is consistent with the financial statements and has been prepared in accordance with applicable legal requirements.

In light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we did not identify any material misstatements in the Strategic Report and Directors' Report.

**Responsibilities for the financial statements and the audit**

***Responsibilities of the directors for the financial statements***

As explained more fully in the Directors' responsibilities statement set out on pages 4 and 5, the directors are responsible for the preparation of the financial statements in accordance with the applicable framework and for being satisfied that they give a true and fair view. The directors are also responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

***Auditors' responsibilities for the audit of the financial statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the FRC's website at: [www.frc.org.uk/auditoresponsibilities](http://www.frc.org.uk/auditoresponsibilities). This description forms part of our auditors' report.

## **BRISTOL HOLDING LIMITED**

### **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRISTOL HOLDING LIMITED (continued)**

#### ***Use of this report***

This report, including the opinions, has been prepared for and only for the company's members as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and for no other purpose. We do not, in giving these opinions, accept or assume responsibility for any other purpose or to any other person to whom this report is shown or into whose hands it may come save where expressly agreed by our prior consent in writing.

#### **OTHER REQUIRED REPORTING**

##### **Companies Act 2006 exception reporting**

Under the Companies Act 2006 we are required to report to you if, in our opinion:

- we have not received all the information and explanations we require for our audit; or
- adequate accounting records have not been kept by the company, or returns adequate for our audit have not been received from branches not visited by us; or
- certain disclosures of directors' remuneration specified by law are not made; or
- the financial statements are not in agreement with the accounting records and returns.

We have no exceptions to report arising from this responsibility.



Paul Nott (Senior Statutory Auditor)  
for and on behalf of PricewaterhouseCoopers LLP  
Chartered Accountants and Statutory Auditors  
Bristol

10 November 2020

**BRISTOL HOLDING LIMITED**

**STATEMENT OF COMPREHENSIVE INCOME**  
**For the year ended 31 March 2020**

	Note	2020 £	2019 £
Administrative expenses		(391,330)	(132,333)
<b>Other operating income</b>		494,839	67,333
<b>Operating profit/(loss)</b>		103,509	(65,000)
Amounts written off investments	11,12	(28,103,588)	-
Interest receivable and similar income	8	1,654,332	1,348,794
Interest payable and similar expenses	9	(1,695,581)	(1,391,178)
<b>Loss before taxation</b>		(28,041,328)	(107,384)
Tax on loss	10	(7,066)	12,350
<b>Loss for the financial year, being total comprehensive expense for the year</b>		(28,048,394)	(95,034)

**BRISTOL HOLDING LIMITED**

**STATEMENT OF FINANCIAL POSITION  
At 31 March 2020**

<b>ASSETS</b>	<b>Note</b>	<b>2020 £</b>	<b>2019 £</b>
<b>Fixed assets</b>			
Investments	11	1,364,185	17,310,000
		<u>1,364,185</u>	<u>17,310,000</u>
		_____	_____
<b>Current assets</b>			
Debtors: amounts falling due within one year	12	492,108	2,849,274
Cash at bank and in hand		144,776	45,080
		<u>636,884</u>	<u>2,894,354</u>
		_____	_____
<b>Total assets</b>		2,001,069	20,204,354
		<u>2,001,069</u>	<u>20,204,354</u>
		_____	_____
<b>LIABILITIES</b>			
<b>Capital and reserves</b>			
Called up share capital	13	9,228,575	7,293,100
Profit and loss account	14	(40,123,653)	(12,075,259)
		<u>(30,895,078)</u>	<u>(4,782,159)</u>
		_____	_____
<b>Current liabilities</b>			
Creditors: amounts falling due within one year	15	4,971,284	2,868,075
		<u>4,971,284</u>	<u>2,868,075</u>
		_____	_____
<b>Non-current liabilities</b>			
Creditors: amounts falling due after more than one year	16	27,924,863	22,118,438
		<u>27,924,863</u>	<u>22,118,438</u>
		_____	_____
<b>Total equity and liabilities</b>		2,001,069	20,204,354
		<u>2,001,069</u>	<u>20,204,354</u>
		_____	_____

The financial statements on pages 9 to 21 were approved by the Board of Directors on 10 November 2020 and signed on its behalf by

Director

Bristol Holding Limited  
Company Registered Number: 09485669

**BRISTOL HOLDING LIMITED****STATEMENT OF CHANGES IN EQUITY**  
**For the year ended 31 March 2020**

	<b>Called up Share capital £</b>	<b>Profit and loss account £</b>	<b>Total equity £</b>
At 1 April 2018	5,668,100	(11,980,225)	(6,312,125)
Loss for the financial year	-	(95,034)	(95,034)
Ordinary Shares issued during the year	1,625,000	-	1,625,000
<b>At 31 March 2019</b>	<b>7,293,100</b>	<b>(12,075,259)</b>	<b>(4,782,159)</b>
Loss for the financial year	-	(28,048,394)	(28,048,394)
Ordinary Shares issued during the year	1,935,475	-	1,935,475
<b>At 31 March 2020</b>	<b>9,228,575</b>	<b>(40,123,653)</b>	<b>(30,895,078)</b>

## **BRISTOL HOLDING LIMITED**

### **NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2020**

#### **1. General information**

Bristol Holding Limited is a private company, limited by shares and incorporated in the United Kingdom under the Companies Act 2006. The Company is registered and domiciled in England & Wales, United Kingdom.

The principal activity of the Company is that of a holding company. The Company's registered office is PO Box 3399, 100 Temple Street, BS1 9NE and its registered number is 09485669.

The Company is a wholly-owned subsidiary of Bristol City Council and is included in the consolidated financial statements of Bristol City Council which are publicly available from Bristol City Council, City Hall, College Green, Bristol, BS3 9FS. Consequently, the company has taken advantage of the exemption from preparing consolidated financial statements under the terms of section 400 of the Companies Act 2006.

#### **2. Accounting policies**

##### **2.1 Basis of preparation of financial statements**

The financial statements have been prepared on a going concern basis, under the historical cost convention and in accordance with Financial Reporting Standard 102, the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland and the Companies Act 2006.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the Company's accounting policies (see note 3).

The functional currency of the Company is considered to be sterling.

The following principal accounting policies have been applied consistently in the preparation of these financial statements.

##### **2.2 Financial reporting standard 102 – reduced disclosure exemptions**

The Company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by the FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland":

- the requirements of Section 4 Statement of Financial Position paragraph 4.12(a)(iv);
- the requirements of Section 7 Statement of Cash Flows;
- the requirements of Section 3 Financial Statement Presentation paragraph 3.17(d);
- the requirements of Section 11 Financial Instruments paragraphs 11.39 to 11.48A;
- the requirements of Section 12 Other Financial Instruments paragraphs 12.26 to 12.29;
- the requirements of Section 33 Related Party Disclosures paragraph 33.7.

## **BRISTOL HOLDING LIMITED**

### **NOTES TO THE FINANCIAL STATEMENTS (continued)** **For the year ended 31 March 2020**

#### **2. Accounting policies (continued)**

##### **2.3 Going concern**

The Company has net liabilities and is currently reliant upon charges to subsidiaries and work undertaken for its shareholder, Bristol City Council to meet any debts as they fall due for a period of at least 12 months from the date of these financial statements. So long as there is sufficient resources within the subsidiaries then those liabilities can be honoured. The financial position of Bristol Waste Company, the largest subsidiary within the group provides sufficient reserves to cover any likely net outgoings during the next 12 months. Accordingly, the directors believe that it is appropriate to prepare these financial statements on a going concern basis.

##### **2.4 Other operating income**

Operating income arises from management charges receivable from subsidiary companies.

##### **2.5 Investments**

Investments in subsidiaries are measured at cost less provision for impairment.

##### **2.6 Debtors**

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

##### **2.7 Cash and cash equivalents**

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

##### **2.8 Financial instruments**

The Company applies Section 11 and 12 of FRS 102 in respect of recognition and measurement of financial instruments. The Company only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable, loans from banks and other third parties, loans to related parties and investments in non-puttable ordinary shares.

Debt instruments (other than those wholly repayable or receivable within one year), including loans and other accounts receivable and payable, are initially measured at present value of the future cash flows and subsequently at amortised cost using the effective interest method. Debt instruments that are payable or receivable within one year, typically trade payables or receivables, are measured, initially and subsequently, at the undiscounted amount of the cash or other consideration, expected to be paid or received. However, if the arrangements of a short-term instrument constitute a financing transaction, like the payment of a trade debt deferred beyond normal business terms or financed at a rate of interest that is not a market rate or in case of an out-right short-term loan not at market rate, the financial asset or liability is measured, initially, at the present value of the future cash flow discounted at a market rate of interest for a similar debt instrument and subsequently at amortised cost.

Financial assets that are measured at cost and amortised cost are assessed at the end of each reporting period for objective evidence of impairment. If objective evidence of impairment is found, an impairment loss is recognised in the Statement of Comprehensive Income.

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 March 2020**

**2. Accounting policies (continued)**

**2.8 Financial instruments (continued)**

For financial assets measured at amortised cost, the impairment loss is measured as the difference between an asset's carrying amount and the present value of estimated cash flows discounted at the asset's original effective interest rate. If a financial asset has a variable interest rate, the discount rate for measuring any impairment loss is the current effective interest rate determined under the contract.

Financial assets and liabilities are offset and the net amount reported in the Statement of Financial Position when there is an enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**2.9 Creditors**

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

**2.10 Taxation**

Tax is recognised in the Statement of Comprehensive Income, except that a change attributable to an item of income and expense recognised as other comprehensive income or to an item recognised directly in equity is also recognised in other comprehensive income or directly in equity respectively.

Deferred tax is calculated based on tax rates and laws that have been enacted, or substantively enacted, by the Statement of Financial Position date.

A deferred tax asset is recognised only if it is probable that future taxable profits will be available against which the temporary differences can be utilised.

**3. Judgements in applying accounting policies and key sources of estimation uncertainty**

The key estimates and judgements made by the directors in the preparation of the financial statements are in respect of provision for impairment of investments.

**Provision for impairment**

An impairment has been recognised based on the difference between the carrying value of the Company's investments in subsidiaries and the fair value of such investments based on available market data. As disclosed in note 11, the valuation of Bristol Energy has been prepared on a fair value less cost to sell basis. The key uncertainty in this valuation is the expected collection rate for the company's debtor book. Although this has been based on recent experience and reflects the directors' best estimate of uncollectable amounts, the ultimate value that may be realised could be materially higher or lower than the amount reflected in these financial statements.

**4. Other operating income**

Operating Income during the year was received from management charges to subsidiary companies. All amounts arose within the United Kingdom.

**BRISTOL HOLDING LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 March 2020**

**5. Auditors' remuneration**

	<b>2020</b> £	<b>2019</b> £
Fees payable to the Company's auditors for the audit of the Company's financial statements	3,000	3,100

**6. Employees**

	<b>2020</b> £	<b>2019</b> £
Wages and salaries	45,736	12,143
Social security costs	3,725	513
	49,461	12,656

The average monthly number of employees, including directors, during the year was two (2019: one).

**7. Directors' remuneration**

	<b>2020</b> £	<b>2019</b> £
Directors' emoluments	23,806	12,143

There were six (2019: two) directors that were not employed by the Company and received no remuneration in respect of their role as a director of the Company. Two directors received remuneration (2019: one).

One of the directors was paid by BCC and BHL was charged £73,010 for their services as Executive Chair for BHL. All other directors who are employed by Bristol City Council received no additional remuneration in respect of their role as a director of the company.

**8. Interest receivable and similar income**

	<b>2020</b> £	<b>2019</b> £
Interest receivable and similar income	1,654,332	1,348,794

Interest receivable relates to interest accruing at 7% on the preference shares issued to the company by Bristol Energy Limited (see also note 11).

**BRISTOL HOLDING LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 March 2020**

**9. Interest payable and similar expenses**

	<b>2020</b> £	<b>2019</b> £
Interest payable and similar expenses	1,695,581	1,391,178

Interest payable relates to interest charges accruing at 7% on the preference shares issued by the company to Bristol City Council, its shareholder (see also note 16).

**10. Tax on loss**

<b>Corporation tax</b>	<b>2020</b> £	<b>2019</b> £
Current tax on profits for the year	7,066	(12,350)
Adjustment in relation to prior periods	-	-
Total tax	7,066	(12,350)

**Factors affecting tax charge for the year**

The tax assessed for the year lower than (2019: lower than) the standard rate of corporation tax in the UK of 19% (2019: 19%). The differences are explained below:

	<b>2020</b> £	<b>2019</b> £
Loss before taxation	(28,041,328)	(107,384)
Loss multiplied by standard rate of corporation tax in the UK of 19% (2018: 19%)	(5,327,852)	(20,403)
<b>Effects of:</b>		
Expenses not deductible for tax purposes	7,838	8,053
Deferred tax not recognised	(12,601)	-
Amounts written off investments	5,339,681	-
Adjustment in relation to prior periods	-	-
Total current tax	7,066	(12,350)

## **BRISTOL HOLDING LIMITED**

### **NOTES TO THE FINANCIAL STATEMENTS (continued)** **For the year ended 31 March 2020**

#### **10. Tax on loss (continued)**

##### **Factors that may affect future tax charges**

The Finance Act 2020 reversed a proposed reduction in the main rate of corporation tax to 17% from 1 April 2020 and instead the rate of tax will remain at 19%. As these changes were substantively enacted at the balance sheet date, deferred tax has been calculated at these rates in the financial statements.

##### **Unrecognised deferred tax asset**

The Company has an unrecognised deferred tax asset at the year-end of £nil (2019: £11,274) in respect of losses.

#### **11. Investments**

	Investment in subsidiary undertaking £
<b>Cost</b>	
At 1 April 2019	28,858,100
Additions	<u>7,741,900</u>
At 31 March 2020	<u>36,600,000</u>
 <b>Accumulated Impairment</b>	
At 1 April 2019	11,548,100
Impairment for the year	<u>23,687,715</u>
At 31 March 2020	<u>1,364,185</u>
At 31 March 2019	<u>17,310,000</u>

Additions in the year relate to share capital (preference and ordinary shares) purchased in the Company's subsidiary Bristol Energy Limited. Details of the Company's subsidiaries are in Note 20 to the financial statements.

The impairment recognised in the year reflects a reduction in the estimated valuation of Bristol Energy Limited as at 31 March 2020, measured on a fair value less cost to sell basis. The valuation is based on the number of customer contracts and an estimated value per customer, derived from offers received post year end, together with the directors' estimate of collection rates for the company's debtor book.

**BRISTOL HOLDING LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 March 2020**

**12. Debtors: amounts falling due within one year**

	<b>2020</b> £	<b>2019</b> £
Amounts owed by group undertakings	486,821	2,836,921
Group relief debtor	5,287	12,353
Other debtors	-	-
	<b>492,108</b>	<b>2,849,274</b>

Amounts due from group undertakings is stated net of a provision of £4,415,873 against accrued preference share interest due from Bristol Energy Limited.

**13. Called up share capital**

<b>Allotted, called up and fully paid</b>	<b>2020</b> £	<b>2019</b> £
7,293,100 (2019: 7,293,100) Ordinary shares of £1 each	9,228,575	7,293,100

During the year, the Company issued ordinary shares of £1 each at par for cash as follows:

	£
17 July 2019	625,000
12 December 2019	610,475
14 February 2020	500,000
17 March 2020	375,000
	<b>1,935,475</b>

**14. Profit and loss account**

The profit and loss account represents the accumulated profits, losses, and distributions of the Company.

**15. Creditors: amounts falling due within one year**

	<b>2019</b> £	<b>2018</b> £
Trade creditors	4,116	-
Amounts owed to group undertakings	4,764,341	2,832,469
Taxation and social security	3,564	501
Accruals and deferred income	122,982	25,907
Other creditors	76,281	9,198
	<b>4,791,284</b>	<b>2,868,075</b>

**BRISTOL HOLDING LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 March 2020**

**15. Creditors: amounts falling due within one year (continued)**

Amounts owed to group undertakings comprise interest on preference shares.

**16. Creditors: amounts falling due after more than one year**

	<b>2020</b> £	<b>2019</b> £
Preference shares classified as financial liabilities	27,924,863	22,118,438

During the year, the Company issued cumulative redeemable preference shares in the following tranches:

	£
17 July 2019	1,875,000
12 December 2019	1,831,425
14 February 2020	975,000
17 March 2020	1,125,000
	<hr/>
	5,806,425
	<hr/>

All shares were issued at a dividend rate of 7% redeemable at the option of the Company within 30 years with mandatory redemption in the year ending 31 March 2048. No premium is payable on redemption.

**17. Financial instruments**

	<b>2020</b> £	<b>2019</b> £
<b>Financial assets</b>		
Financial assets that are debt instruments measured at amortised cost	486,821	2,836,921
<hr/>		
<b>Financial liabilities</b>		
Financial liabilities measured at amortised cost	(32,896,146)	(24,986,513)
<hr/>		

Financial assets measured at amortised cost comprise amounts owed by group undertakings and other debtors.

Financial liabilities measured at amortised cost comprise amounts owed to group undertakings, other creditors, accruals and preference shares classified as a liability.

## **BRISTOL HOLDING LIMITED**

### **NOTES TO THE FINANCIAL STATEMENTS (continued)** **For the year ended 31 March 2020**

#### **18. Related party transactions**

During the year, the Company received recharges from Bristol City Council of £222,955 (2019: £44,771). The Company made recharges of £16,839 to Bristol City Council (2019 £nil). As at 31 March 2020 £4,754,951 was due to Bristol City Council (2019: £2,843,136) excluding preference shares.

During the year, the Company made recharges to Bristol Waste Company Limited of £200,000 (2019: £40,489). As at 31 March 2020 £246,822 was due from Bristol Waste Company Limited (2019: £40,489).

During the year, the Company made recharges to Bristol Energy Limited of £200,000 (2019: £33,667). The Company received recharges of £16,200 (2019: £7,825) from Bristol Energy Limited. As at 31 March 2020 £214,410 (2019: £2,787,393) was due from Bristol Energy Limited, excluding preference shares.

During the year, the Company made recharges to Goram Homes Limited of £78,000 (2019: £nil). As at 31 March 2020 £nil (2019: £nil) was due from Goram Homes Limited.

In addition, the company issued Preference Shares to Bristol City Council and acquired preference shares from Bristol Energy Ltd as shown in notes 11 and 16.

#### **19. Ultimate parent undertaking and controlling party**

The immediate and ultimate parent Company and controlling party is Bristol City Council. The financial statements for Bristol City Council are available from the address shown in Note 1. The smallest and largest undertaking for which the company is a member and for which group financial statements are prepared is Bristol City Council.

#### **20. Post Balance Sheet Events**

Following an independent financial review of Bristol Energy the decision was taken by the Council as ultimate shareholder, in June 2020, to sell the company's commercial and residential customer books. In August 2020 the commercial customer book and associated assets were sold to Yu Energy and in September 2020 the residential customer book and associated assets acquired by Together Energy. The Asset Purchase Agreement with Together Energy included sale of the Bristol Energy brand and the residual company has been renamed BE 2020.

The asset sale agreements are complex transactions, and following the transitional arrangements, finalisation of all reconciliations of assets and liabilities with regard to Together Energy will not be completed until March 2021. However, based on current assessments, we believe that post year end changes to the values of Bristol Energy's assets and liabilities (in particular the valuation of its energy contracts) will result in Bristol Holding's investment in Bristol Energy requiring further impairment of £1.4m. Furthermore additional funding will be required from Bristol City Council to complete the wind down of BE2020, the value of which, and the method by which this will be provided, will not be known until later in the financial year.

## **BRISTOL HOLDING LIMITED**

### **NOTES TO THE FINANCIAL STATEMENTS (continued)** **For the year ended 31 March 2020**

#### **21. Subsidiary undertakings**

The following were subsidiary undertakings of the Company.

<b>Name</b>	<b>Country of Incorporation</b>	<b>Registered Office</b>	<b>Class of Shares</b>	<b>Holding</b>	<b>Principal Activity</b>
Bristol Waste Company Limited	England	Albert Road Depot, Albert Road, Bristol, England, BS2 0XS	Ordinary	100%	Waste disposal services
Bristol Energy Limited	England	100 Temple Street, Bristol England, BS1 6AG	Ordinary and Preference	100%	Electricity and gas supplier
Bristol Energy & Technology Services (Supply) Limited	England	100 Temple Street, Bristol England, BS1 6AG	Ordinary	100%	Dormant
Goram Homes Limited	England	Ashton Court Estate, Ashton Court, Long Ashton, Bristol, England, BS41 9JN	Ordinary	100%	Development of building projects

# Forward plan



THIS DOCUMENT GIVES NOTICE OF  
ANTICIPATED KEY DECISIONS TO BE TAKEN  
AT CABINET AND OTHER MEETINGS

This update published 18 December 2020

Democratic Services

Contact: Corrina Haskins, Democratic Services Officer, email: [corrina.haskins@bristol.gov.uk](mailto:corrina.haskins@bristol.gov.uk)

Tel: 0117 35 76519

**BRISTOL CITY COUNCIL - FORWARD PLAN**  
**INDEX OF PROPOSED KEY DECISIONS**

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website [www.bristol.gov.uk](http://www.bristol.gov.uk) on a monthly basis.

**Key Decision**

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

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**Non-key Decision**

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

**Cabinet Meetings**

The Cabinet will normally meet on the first Tuesday of the month. Meetings start at 4pm. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

**Glossary:**

HWB	Health and Wellbeing Board
LCPB	Learning City Partnership Board
APR15	Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under <b>APR15 – General Exception</b> , if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information:- England, Part 1 of Schedule 12A of the local Government Act 1972

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1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or  (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

## Cabinet Members

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Craig Cheney (Lab) – Designated Deputy Mayor (with special responsibility for Finance, Governance and Performance)
- Cllr Asher Craig (Lab) – Deputy Mayor with responsibility for Communities, Equalities and Public Health
- Cllr Nicola Beech – Cabinet Member for Spatial Planning and City Design
- Cllr Kye Dudd (Lab) – Cabinet Member for Transport, Energy, and New Green Deal
- Cllr Helen Godwin (Lab) – Cabinet Member for Women, Families and Homes (Lead Member For Children's Services)
- Cllr Helen Holland (Lab) – Cabinet Member for Adult Social Care
- Cllr Anna Keen (Lab) – Cabinet Member for Education and Skills
- Cllr Steve Pearce (Lab) – Cabinet Member for Waste Commercialisation and Regulatory Services
- Cllr Afzal Shah, Cabinet Member with responsibility for Climate, Ecology and Sustainable Growth

The City Council's website [www.bristol.gov.uk](http://www.bristol.gov.uk) contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
David Bunting david.bunting@bristol.gov.uk	<b>Parking Services Tariff Review</b> To seek approval for review of parking tariffs  Open	Cabinet 26 Jan 2021	Cabinet Member with responsibility for Transport and Energy, the Green New Deal, Clean Air Zone Planning	Resources Scrutiny Commission
Sarah Spicer sarah.spicer@bristol.gov.uk	<b>Housing Revenue Budget Proposals 2021-2022 - NEW ITEM</b> To seek approval for the 2021/22 Housing Revenue Account (HRA) Budget, five year capital plan and planned expenditure  Open	Cabinet 26 Jan 2021	Cabinet Member with responsibility for Women, Families and Homes (Lead Member for Children's Services), Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Communities Scrutiny Commission
Guy Fishbourne guy.fishbourne@bristol.gov.uk	<b>Financial Support for Leisure Centres</b> To consider the financial position in relation to SLM and provision of sports facilities.  Part exempt 3	Cabinet 26 Jan 2021	Mayor	Overview and Scrutiny Management Board
Michael Pilcher michael.pilcher	<b>Budget Recommendations to Full Council, including the Treasury Management Strategy</b>	Cabinet 26 Jan 2021	Deputy Mayor with responsibility for	Resources Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
@bristol.gov.uk	To approve budget recommendations to Full Council.  Open		Finance, Governance and Performance, Management of the Housing Revenue Account	Commission
Denise Murray denise.murray @bristol.gov.uk	<b>Budget Monitoring Outturn report P8</b> To provide an update to Cabinet for Period 8.  Part exempt 3	Cabinet 26 Jan 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Tim O'Gara tim.ogara@bristol.gov.uk	<b>Bristol Holding Group Business Plans</b> To approve the Business Plans for the Bristol Holding Group.  Part exempt 3	Cabinet 26 Jan 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Overview and Scrutiny Management Board
Nick Gingell nick.gingell@bristol.gov.uk	<b>Re-procurement of Supply &amp; Delivery of materials for Fleet Services - NEW ITEM</b> To seek approval for retendering of supply and delivery of vehicle and plant spares and other consumables maintained by Fleet Services.  Part exempt 3	Cabinet 26 Jan 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Nick Smith nick.smith@bris tol.gov.uk	<b>Quarterly Performance Progress Report – Quarter Two 2020/21</b> To update Cabinet on progress of directorates against the Key Performance Indicators for Q2. Non Key Open	Cabinet 26 Jan 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Oliver Roberts oliver.roberts@ bristol.gov.uk	<b>Development of Hawkfield Business Park</b> More information to follow.  Part exempt 3	Cabinet 16 Feb 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Growth and Regeneration Scrutiny Commission
Denise Murray denise.murray @bristol.gov.uk	<b>Budget Monitoring Outturn report P9</b> To provide an update to Cabinet for Period 9  Part exempt 3	Cabinet 16 Feb 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Stephen Peacock stephen.peacock@bristol.gov.uk	<b>Southmead Regeneration Programme</b> To seek approval for the next steps in the delivery of new homes and regeneration in Southmead in accordance with the masterplan including procurement and negotiation of contracts.  Open	Cabinet 16 Feb 2021	Mayor	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Hywel Caddy Hywel.Caddy@bristol.gov.uk	<b>Commissioning of Rough Sleeping Services - NEW ITEM</b> To seek approval to commence retendering of Rough Sleeper Service for a 3 year period.  Open	Cabinet 16 Feb 2021	Cabinet Member with responsibility for Women, Families and Homes (Lead Member for Children's Services)	Communities Scrutiny Commission
John Walsh john.walsh@bristol.gov.uk	<b>Delivery of Cleaning and Security Services - NEW ITEM</b> To obtain approval to transition cleaning and security functions, and associated contracts to Bristol Waste Company Limited  Part exempt	Cabinet 16 Feb 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<b>Social Value Policy</b> To approve the annual refresh of the Social Value Policy & Tool Kit  Open	Cabinet 16 Feb 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Colin Molton colin.molton@bristol.gov.uk	<b>Temple Quarter Update</b> More information to follow  Part exempt 3	Cabinet 2 Mar 2021	Cabinet Member with responsibility for Strategic Planning and City Design, Flood Strategy, Mayor	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Denise Murray denise.murray @bristol.gov.uk	<b>Budget Monitoring Outturn Report P10</b> To provide an update to Cabinet for Period 10.  Part exempt 3	Cabinet 2 Mar 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Jan Cadby jan.cadby@bristol.gov.uk	<b>Q3 Corporate Risk Management Report 2020/21</b> To note the Corporate Risk Register for Quarter Three. Non Key Open	Cabinet 2 Mar 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
John Roy john.roy@bristol.gov.uk	<b>Integrated Transport Block and Highways Maintenance Funding Allocations 20/21 - NEW ITEM</b> To seek approval for budget allocation of the West of England Combined Authority Grant funding for Transport Capital Programme for 2021/22  Open	Cabinet 2 Mar 2021	Cabinet Member with responsibility for Transport and Energy, the Green New Deal, Clean Air Zone Planning	Growth and Regeneration Scrutiny Commission
Emily Price emily.price@bristol.gov.uk	<b>Goram Homes Land Disposal - NEW ITEM</b> To seek approval to identify sites for offering and transferring to Goram Homes Ltd	Cabinet 2 Mar 2021	Mayor	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Stephen Peacock stephen.peacock@bristol.gov.uk	<b>Bristol Beacon</b> To seek approval for additional capital funding in line with the issues identified in the July 2020 cabinet paper and following a detailed technical and commercial review with the contractors.  Part exempt 3	Cabinet Before 22 Mar 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Growth and Regeneration Scrutiny Commission
Oliver Roberts oliver.roberts@bristol.gov.uk	<b>Lawrence Weston Community Hub</b> To consider development of a new build community and health hub in Lawrence Weston on Council owned land.  Part exempt 3	Cabinet Before 22 Mar 2021	Deputy Mayor with responsibility for Communities (Public Health, Public Transport, Libraries, Parks), Events and Equalities	Growth and Regeneration/Communities Scrutiny Commission
Michael Pilcher michael.pilcher@bristol.gov.uk	<b>Financial Outturn Report 20/21</b> To provide information on the Financial Outturn Report for 2020-21.  Part exempt 3	Cabinet 13 Apr 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Jan Cadby	<b>Q4 Corporate Risk Management Report 2020/21</b>	Cabinet	Deputy Mayor with	Resources

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
jan.cadby@bristol.gov.uk	To note the Corporate Risk Register for Quarter Four. Non Key Open	13 Apr 2021	responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Scrutiny Commission
Nick Smith nick.smith@bristol.gov.uk	<b>Quarterly Performance Progress Report – Quarter Three 2020/21</b> To update Cabinet on progress of directorates against the Key Performance Indicators for Q3. Non Key Open	Cabinet 13 Apr 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Stephen Peacock stephen.peacock@bristol.gov.uk	<b>Property Asset Management Plan</b> More information to follow. Open	Cabinet Not before 4th May 2021	Cabinet Member with responsibility for Climate, Ecology and Sustainable Growth, Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Growth and Regeneration Scrutiny Commission
Patsy Mellor patsy.mellor@bristol.gov.uk	<b>Waste Minimisation, Recycling and Waste Service improvements</b> To seek approval for policy and service improvements.	Cabinet Not before 4th May 2021	Cabinet Member with responsibility for Waste, Commercialisation	Communities Scrutiny Commission

<b>Lead Officer</b>	<b>Title and summary of Decision</b>	<b>Meeting date</b>	<b>Decision taker</b>	<b>Scrutiny Remit</b>
	Part exempt 3		and Regulatory Services	
Mark Williams Mark.williams@bristol.gov.uk	<b>Members Parental Leave Policy</b> To seek Cabinet approval for recommendation to Full Council for a Members' entitlement to maternity, paternity, shared parental and adoption leave and relevant allowances policy. Non Key Open	Cabinet Before 4 May 2021	Cabinet Member with responsibility for Women, Families and Homes (Lead Member for Children's Services)	N/A

## **West of England Combined Authority WECA Overview & Scrutiny Committee**

Wednesday, 2 December 2020, 10:30am  
Meeting held virtually and broadcast on the WECA YouTube channel

### **Present:**

Cllr Brian Allinson, South Gloucestershire Council	Cllr Gary Hopkins, Bristol City Council
Cllr John Ashe, South Gloucestershire Council	Cllr Carole Johnson, Bristol City Council
Cllr Stephen Clarke, Bristol City Council (Chair)	Cllr Brenda Massey, Bristol City Council
Cllr Winston Duguid, Bath and North East Somerset	Cllr Hal MacFie, Bath and North East Somerset Council
Cllr Geoff Gollop, Bristol City Council	Cllr Mhairi Threlfall, Bristol City Council

### **Present from North Somerset Council**

Cllr Huw James  
Cllr Mike Bird

### **Officers In Attendance:**

Ian Hird, Scrutiny Manager	Stephen Bashford, Director of Business and Skills
Shahzia Daya, Director of Legal and Democratic Services	David Carter, Director of Infrastructure
	Malcolm Coe, Director of Investment and Corporate Services

### **Apologies:**

Cllr James Arrowsmith, South Gloucestershire Council	Cllr Peter Crew, North Somerset Council
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## **Minutes**

1	<b>WELCOME AND INTRODUCTIONS</b>  The Chair welcomed everybody to the meeting which was being held virtually via Zoom and broadcast via the Authority's youtube channel.
2	<b>APOLOGIES FOR ABSENCE</b>  An apology for absence was received from Cllr James Arrowsmith. Cllr Peter Crew had also indicated he was unable to attend as an observer from North Somerset Council.
3	<b>DECLARATIONS OF INTEREST</b>  No declarations of interest were declared.
4	<b>MINUTES OF PREVIOUS MEETING</b>  The minutes of the meeting held on 7 October 2020 were agreed as a correct record and signed by the Chair.
5	<b>ITEMS FROM THE PUBLIC (QUESTIONS; PETITIONS; STATEMENTS)</b>  One question and six statements had been received from Members of the Public as follows:  1. Question from: Tony Lloyd – Rail projects

	<p>Statements:</p> <ol style="list-style-type: none"> <li>1. David Redgewell - Regional governance; transport issues</li> <li>2. Lucy Travis - Regional governance; transport issues</li> <li>3. Kim Hicks - Spatial Development Strategy engagement</li> <li>4. Gavin Smith / Martin Garrett - Integrated Transport Authority</li> <li>5. Cllr Clive Stevens – WECA governance</li> <li>6. Tony Lloyd – Rail issues</li> </ol> <p>Members of the public attended and addressed the meeting on the topic of the statements in relation to statement numbers 1, 3, 4, 5 and 6.</p>
6	<p><b>CHAIR'S BUSINESS / ANNOUNCEMENTS</b></p> <p>Following issues raised during the public speaking item, the Chair confirmed that he had sent a letter on behalf of the Committee to the Mayors and Leaders of the four authorities in support of the proposal that North Somerset Council become a member of the Combined Authority area but no formal response had been received. The Chair asked for agreement that this letter be shared with the press. The following comments were made:</p> <ul style="list-style-type: none"> <li>• It was agreed that the letter be formally put forward to the WECA Committee as an appendix to the Overview &amp; Scrutiny Committee's comments and would be raised verbally by the Chair as part of his presentation to that Committee at the meeting on 4 December 2020;</li> <li>• Members of the Committee asked whether they could receive a detailed history of the proposal with the Authority's Monitoring Officer updating the Committee on the factual positions and options available;</li> <li>• It was also suggested that the Overview &amp; Scrutiny Committee would need time to consider the information on the issues and options. It was suggested that an option should be explored around the West of England Mayoral elections due in May 2020 being postponed if necessary in order to resolve the issue rather than waiting an additional four years;</li> </ul> <p><b>Resolved:</b> That the letter sent on behalf of the Chair to the Mayors and Leaders be circulated as an appendix to the Scrutiny Committee's comments to the WECA Committee meeting on Friday 4 December 2020 and that the letter be released to the press by the Chair.</p>
7	<p><b>REVIEW OF 4 DECEMBER WECA COMMITTEE AND JOINT COMMITTEE REPORTS</b></p> <p>The Committee discussed the items being brought forward for decision by the WECA Committee at its meeting on 4 December 2020. The following issues were raised:</p> <ul style="list-style-type: none"> <li>• Strategic Rail Investment – a question was raised regarding the plans for electrification and the timescales. It was stated that accessibility and electrification were priorities for Network Rail and a ten year plan was being developed. More electrification was able to have taken place during Covid than had been previously planned;</li> <li>• Target frequency table – it would be helpful to have the existing frequencies added;</li> <li>• Mass Transit – the Strategic Outline Business Case would be completed in 2021 and would look at routes and modes and this would examine cross-overs, and could be amended to pick up existing works, with DfT or Network Rail, although the particular modal changes would have to go through its own process;</li> <li>• Ashton Gate – South West Bristol Investment Strategy, being produced in conjunction with BCC would look at transport provision in south west Bristol and would report in 2021. This would include station provision around Ashton Gate stadium;</li> <li>• Network Rail and operators had a priority of 100% accessibility at railway stations. The Authority was commissioning additional work in this area and Nailsea and</li> </ul>

	<p>Backwell station would be included.</p> <ul style="list-style-type: none"> <li>• Financial Reports – LEP and IBB budgets were on track for the end of the year and were similar to the monitoring reports received in October 2020;</li> <li>• The Local Growth Fund had to be spent by March 2021 and the Getting Building Fund by March 2022 (with 50% by March 2021);</li> <li>• On the LEP Budget more money had been attracted with additional grants received;</li> <li>• It was asked whether Bath Quays was overspending due to delays but no significant variation had been reported;</li> <li>• IBB was concerned with inward investment rather than tourism;</li> <li>• Growth Hub was dealing with more than growth but the name was based on national government branding;</li> <li>• Do IBB produce an annual report? Stephen Bashford stated that a presentation to the Scrutiny members could be arranged;</li> <li>• Investment Fund key recommendations concerned reallocation of £36m into a development infrastructure fund into key development sites in the region including Hengrove Park and recommendations around Charfield station and Chew Valley Lake recreational trail;</li> <li>• Emergency Active Transport Fund – a query was raised about which fund the £10m spend was allocated from. It was agreed that Malcolm Coe and David Carter would write to Cllr Threlfall with clarification on this but there were 2 tranches of funding totalling around £3.7m in total;</li> <li>• It was requested that the Authority's risk register reflect the risk of business rate collections and that the risk register be brought to committee on a regular basis, with initial view for the next informal Scrutiny Committee meeting in January 2021;</li> <li>• Adult Education Budget – it was reported that a regional delivery plan was now in place to allow more focussed provision, including tailored support for those being made unemployed due to the pandemic;</li> <li>• A more streamlined adult education delivery was planned with main providers subcontracting if necessary;</li> <li>• Cllr James addressed the meeting on the findings of the Skills Sub-Group who had scrutinised the report prior to its publication. He stated that they had welcomed the report and had found the session useful, and thanked officers for that opportunity. It was asked that the data on learner training be circulated, once the analysis had been completed;</li> <li>• WECA Officers had been invited to see the work being done in BCC on English as a second language training;</li> <li>• They encouraged FE and HE colleges to work towards the climate emergency targets set out in the climate emergency strategy;</li> <li>• A bit more information was requested on other options considered in the provider base. It was stated that the Authority believed that the middle ground lay between stability and flexibility for residents;</li> <li>• More information on provision for adults with learning difficulties was requested – it was stated that this group had been identified for more support and more funding would be available soon;</li> <li>• Residents needed to identify their learning needs and AEB was part of a suite of support available;</li> <li>• Cllr James would circulate the notes of the Skills Sub Group meeting as an appendix to the formal Committee comments to go forward to WECA Committee;</li> <li>• Cllr Threlfall spoke about the Transport Sub-Group meeting which heard about Future Transport Zones which took a smart approach to local transport, with an app-based approach (although it was acknowledged not everybody had a smart phone), and the ethical issues of gathering data on transport usage;</li> <li>• Pilots on on-demand transport had taken place previously but the affordability of this was questioned especially around variable shift patterns;</li> </ul>
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	<ul style="list-style-type: none"> <li>• There were plans to increase the geographical area coverage for e-scooters and the group had discussed the implications of this;</li> <li>• Covid reductions in travel had had an impact on public transport usage but car usage had returned to almost pre-Covid levels and concerns that the roads would gridlock once lock-down was over.</li> </ul> <p><b>Resolved:</b> That the Committee's formal comments together with three appendices (letter to Mayors and Leaders, and the notes of the Transport and Skills Sub-Groups) be circulated to WECA Committee to be considered as part of the formal decision-making process.</p>
	The next meeting would be held on Wednesday, 27 January 2021, 10.30 am, Zoom virtual meeting, to be broadcast on the WECA YouTube channel

**The meeting closed at 12:31pm**

**COMMENTS FROM COUNCILLOR STEPHEN CLARKE,  
CHAIR OF WEST OF ENGLAND COMBINED AUTHORITY OVERVIEW & SCRUTINY  
COMMITTEE**

**COMMENTS TO BE SUBMITTED TO:**

**JOINT MEETING OF WEST OF ENGLAND COMBINED AUTHORITY COMMITTEE AND WEST  
OF ENGLAND JOINT COMMITTEE – 4 DECEMBER 2020**

Following our meeting on 2 December, I wish to raise the following matters on behalf of the Overview and Scrutiny Committee:

**1. WECA and North Somerset**

Mayors and Leaders will be aware that I wrote to you on behalf of the scrutiny committee on 20 November – see letter at Appendix 1. I have now received a reply from Mayor Bowles writing in his personal capacity as West of England Mayor, but I await a response from other members of the WECA Committee.

We are aware of the motion passed at the Bristol City Council meeting on 25 November.

We have asked for clarity from WECA officers about the options that may still be available and the processes and timeline that would need to be followed to enable North Somerset Council to join WECA.

We stress that in our view, you need to discuss this issue urgently as Mayors and Leaders and try and ensure that our region, including North Somerset, has the ability to speak with one voice when decisions are being made by central government that impact on all our citizens. It remains our understanding that if this issue cannot be resolved urgently, then North Somerset will not be able to join WECA until 2025 at the earliest. This is unacceptable in our view.

**2. Strategic Rail Investment (agenda item 11)**

The committee was broadly supportive of the 10 year rail plan and strongly support all measures that can be delivered as part of this plan in terms of electrification of rail and ensuring fully accessible stations. We noted that the Strategic Outline Business Case for mass transit will be completed in 2021, and that, depending on the outcome, this may ultimately result in some future adjustments being required to the rail plan.

**3. Investment Fund (agenda item 15)**

The committee was supportive of the proposals being brought forward through this report, including the creation of the Development Infrastructure Fund and the Housing and Regeneration Enabling Fund.

A specific query was raised regarding how the WECA £10m allocation for Walking and Cycling is reflected in the report - subsequent to our meeting, we have received clarification from officers that £1.1m is allocated for 'Business Case Development' (p107 of the 4 December WECA Committee agenda pack - Appendix 1 of the Investment Fund

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report), entitled “Local Cycling & Walking Infrastructure”, with the remaining £8.9m included within the Transport Infrastructure projects ‘tail’ of £47.445m (as detailed on p108), and we note that this sum will be drawn down upon completion of relevant business cases.

#### **4. Adult Education Budget – approach for the 2021/22 academic year (agenda item 16)**

The committee was supportive of these proposals and received an update from the Scrutiny Skills member sub-group which has looked at this issue in depth and highlighted the following points:

Members particularly welcomed:

- \* The commissioning of adult education providers that will work towards the region’s Industrial Strategy, Employment and Skills Plan, and economic recovery from Covid-19.
- \* WECA’s joined up approach to the Adult Education Budget, encouraging the sharing of provider delivery plans to avoid duplication within FE Colleges.

Members also encouraged:

- \* More working with overview and scrutiny in this area, in particular to review performance data for the Adult Education budget.
- \* That FE and HE providers work closer together to work towards our Climate Emergency targets, seeing the green industrial strategy as a possible future impetus for greater joint working to achieve our low carbon aims.

A full report back from the group on their meeting is included at Appendix 2.

At our committee meeting, we also noted and welcomed that WECA has invested in the We Work for Everyone project to improve employment outcomes for people with learning disabilities across the region.

#### **5. Report back from Scrutiny Transport sub-group**

We received a report back from the Transport sub-group which has recently been updated on the development of the Future Transport Zones programme, the current e-scooters trial and the situation regarding the Covid impact on public transport.

In terms of the ‘Dynamic demand responsive transport’ project, it was suggested that issues around affordability for users must be considered; lessons could also be learnt from a previous pilot in the Henleaze area of Bristol.

Cllr. Stephen Clarke

Chair, West of England Combined Authority Overview & Scrutiny Committee

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20/11/20

Dear Mayor Rees, Mayor Bowles, Cllr. Savage and Cllr. Romero

**North Somerset and WECA**

I write this letter as the Chair of WECA Overview and Scrutiny Committee. Please note however that it has been agreed by the other members of that committee of all political parties and all geographical locations (as listed below).

We note with some dismay the contents of the recent letter addressed to Mayor Rees from the leaders of the other authorities which comprise WECA, and North Somerset. We only know the details contained in that letter and subsequent statements from Mayor Rees so it is possible that we are not in possession of some of the relevant facts.

In principle, it makes complete business, geographical and environmental sense that North Somerset be part of the combined authority and indeed we understand that was the original hope and intention. For whatever political decision made by those in power in North Somerset at that time, this did not happen.

In questions of transport, housing and the environment our region must ideally be considered as an entity including North Somerset if the full benefits of devolution are to be realised, and we recognise that new investment is essential to achieve this. It is nonsense for example that half of Bristol Port is geographically in WECA and half is not and that a major piece of transport infrastructure such as Bristol Airport has no political links with the region it primarily serves.

We note that all constituent authorities support – in principle – the expansion of WECA to include North Somerset. We also note that Mayor Rees has stated that the challenges to this progress is due to a lack of financial detail from Westminster.

We understand that if this issue cannot be resolved urgently then North Somerset will not be able to join WECA until 2025 at the earliest and this is not acceptable. Therefore, we ask that all parties meet to discuss this urgently and try and ensure that our region has the ability to speak with one voice when decisions are being made by central government that impact on all our citizens.

We request to be updated on the progress including process, governance and financial details so that we can adequately scrutinise this issue.

Yours sincerely

Stephen Clarke, Green Party, Bristol City Council. Chair of WECA Overview and Scrutiny Committee.

Winston Duguid, Lib Dem, BANES.

Hal MacFie, Lib Dem, BANES.

Geoffrey Gollop, Conservative, Bristol City Council.

Gary Hopkins, Lib Dem, Bristol City Council.

Brenda Massey, Labour, Bristol City Council.

Carole Johnson, Labour, Bristol City Council.

Mhairi Threlfall, Labour, Bristol City Council.

Huw James, Lib Dem, North Somerset Council.

Mike Bird, Independent, North Somerset Council.

## APPENDIX 1

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Peter Crew, Conservative, North Somerset Council.  
John Ashe, Conservative, South Glos Council.  
Brian Allinson, Conservative, South Glos Council.  
James Arrowsmith, Lib Dem, South Glos Council.

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## **Appendix 2 - Adult Education Budget sub-group notes**

**Councillors in Attendance:** Brenda Massey, Peter Crew, Huw James, and James Arrowsmith

**Officers in Attendance:** Stephen Bashford, Naomi Logan, Henry Laws, Tim Milgate

### **The WECA Skill Sub-Group:**

• **Note and agree:** with the recommendations, and thank the Adult Education Team for meeting with us and discussing their work plan.

• **We particularly welcome:** ○ The commissioning of adult education providers that work towards the region's Industrial Strategy, Employment and Skills Plan, and Economic Recovery from Covid-19.

○ The West of England Combined Authority's joined up approach to the Adult Education Budget, encouraging the sharing of provider delivery plans to avoid reduplication within FE Colleges.

Traditionally, there has been lots of reduplication and FE colleges worked together where there was commercial benefit, rather than for the good of West of England learners. Using public funding more openly to deliver the best value.

• **We encourage:** ○ More working with overview and scrutiny. In particular it would be good to see more performance data for the Adult Education budget.

○ FE and HE providers to work closer together to work towards our Climate Emergency Targets, seeing the green industrial strategy as a possible future impetus for greater joint working to achieve our low carbon aims. There's certainly the physical infrastructure to do this within the construction sector of adult education – there just needs to be some money to incentivise joint operating models.

### **Summary of Meeting:**

Henry Lawes introduced councillors to the Adult Education Budget Report.

Key Points were:

• Adult education funding is typically targeted towards over-18s who have not picked up an academic or vocational training – often providing Level 2 or 3 training.

• Years 19/20 were focused on continuity, 20/21 will introduce measured changes, including curriculum delivery plans that will be linked to grant funding allocations, new performance management objectives, and a new commissioning approach linked into the Local Industrial Strategy<sup>1</sup> and Employment and Skills Plan<sup>2,3</sup>

<sup>1</sup>[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/818989/1907\\_VERSION\\_West\\_of\\_England\\_Interactive\\_SINGLE\\_PAGES.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/818989/1907_VERSION_West_of_England_Interactive_SINGLE_PAGES.pdf)

<sup>2</sup><https://www.westofengland-ca.gov.uk/employment-skills-plan/>

<sup>3</sup>[https://www.westofengland-ca.gov.uk/wp-content/uploads/2019/06/190320-Employment-and-Skills-Plan-Evidence-Base-June-2019-FINAL\\_compressed.pdf](https://www.westofengland-ca.gov.uk/wp-content/uploads/2019/06/190320-Employment-and-Skills-Plan-Evidence-Base-June-2019-FINAL_compressed.pdf)

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- As such, the 20/21 AEB will feature much more change than in the previous year and will require a greater focus.
  - WECA has 29 Adult Skills Funding providers – this includes some very small contract allocations. £600 to multi millions, FE Colleges, Charities, Local Authorities – some local some further afield. A new Minimum Contract Value should change this so that 19 of our 29 providers will be removed (amounting to £1.2 million in contracts).

**Clarifications:**

**1. Could you explain the difference between workforce for the future funding and the adult education budget and how the spending is used?** Workforce for the Future Funding is targeted at SMEs and their Workforces, focused on diagnostics and in-work upskilling, whereas the AEB is targeted at residents and focused on their needs.

**Questions:**

**a) How many people are benefitting from this at the moment?** On an average year 15,500-16,000 it is postcode restricted to people within the WECA region. We don't have exact data as its just come in however they will have a clearer picture within a few weeks.

**b) What has been the funding impact this year?** The government are starting to realise that AEB is an area that requires extra funding, and covid-19 has brought extra funding for specific areas. £600,000 for sector based worked academies with high value to our community. This will be administered within the way the government recommend.

**c) How will our use of Online and Distance Learning change?** This year's AEB hopes to reduce reduplication in Distance Learning and to end the use of low-quality distance learning that adds little value for learners. Future funding will be prioritised towards locally-focused providers, OR, whatever optimises community need – disadvantaged communities are most likely to respond to face to face learning rather than distance.

**d) Questions surrounding the DIT, and how to encourage growth within FE Colleges – particularly the City of Bristol and, South Gloucestershire and Stroud Colleges.**

**e) Will the Minimum Contract value drown our smaller, more niche and tailored providers?** The majority of smaller providers did not add much value towards the region. There are exceptions for example, there's one provider who offered supported internships. Additional funding will be invested to fill gaps in the strategy. – these smaller providers should end up being part.

**f) Business West and the IPPR say that ESOL training for immigrants and residents who are not fluent or proficient in English Language Skills will play an essential part in providing the West of England Labour market with the workforce it needs following the proposed migration changes. What is the provision of affordable or free training like currently and what's the ambition there?** We offer free training to some groups, others will have to pay (No Recourse Rules). Lots of work on restructuring to make provisions more efficient, for example reducing reduplication within geographic locales –

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however there's no national funding focus on this. Cllr Massey has invited West of England to meet the key providers who have created a strategy together. We need to think about who needs provisions but doesn't get any.

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**Overview and Scrutiny West of England Scrutiny Meeting:**

- g) **Learning Difficulties** – We Work for everyone fund aims to support 2,000 people with learning difficulties across the region – this goes live soon.
- h) **How do people who are low income and unemployed find out about these Adult Education Schemes?** DWP, Future Bright, and redundancy rapid response.

# **Joint meeting - West of England Combined Authority Committee and West of England Joint Committee Forward Plan**

**2020 - 21**

**PUBLICATION DATE: 18 DECEMBER 2020**

The Forward Plan seeks to anticipate (as far as possible) the decisions to be made by the West of England Combined Authority Committee and the West of England Joint Committee during the 2020/21 municipal year. This update has been prepared in the context of the Combined Authority's response to the Covid-19 pandemic.

Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The Forward Plan is updated regularly and can be viewed on the West of England Combined Authority website.

The Forward Plan aims to go beyond the minimum legal requirement for notice of key decisions to be published at least 28 days in advance of the decision-taking meeting. The West of England Combined Authority is committed to openness and participation in decision making and accordingly the Forward Plan includes as much information as possible about decisions expected during the 2020/21 municipal year.

For all meetings, a formal agenda will be published at a minimum of 5 clear working days before the meeting.

This update covers the remaining joint meeting of the Combined Authority Committee and the Joint Committee scheduled for 2020/21, to be held on 29 January 2021.

ITEM	DATE	LEAD OFFICER	CONTACT
<b>Business Plan 2021-22</b> <b>Item for WECA Committee and Joint Committee</b> To approve the 2021-22 Business Plan.	<b>29 January 2021</b>	Jessica Lee, Head of Strategy and Policy	<a href="mailto:strategy@westofengland-ca.gov.uk">strategy@westofengland-ca.gov.uk</a>
<b>West of England housing delivery strategy</b>	<b>29 January 2021</b>	David Carter, Director of Infrastructure	<a href="mailto:DirectorInfrastructure@westofengland-ca.gov.uk">DirectorInfrastructure@westofengland-ca.gov.uk</a>

<b>Item for WECA Committee and Joint Committee</b>			
To present the West of England Housing Delivery Strategy 'A Strategy for Homes 2020-30' for approval. The strategy will set out the ambition to increase and accelerate delivery of new homes of all tenures, particularly affordable housing, and demonstrate that intervening at a strategic, regional level will help to maximise the impact of aligning focus and resource.			
<b>Revenue budget setting report 2021-22 - Local Enterprise Partnership (LEP) &amp; Invest Bristol and Bath (IBB)</b>  <b>Item for Joint Committee</b>  To approve the budget in respect of the LEP and IBB for 2021-22; the latest budget monitor will be included as an appendix to this report.	<b>29 January 2021</b>	Malcolm Coe, Director of Investment and Corporate Services	<a href="#">DirectorInvestmentandCorporate @westofengland-ca.gov.uk</a>
<b>Local Enterprise Partnership One Front Door funding programme - January 2021 report</b>  <b>Item for Joint Committee</b>  To consider any latest approvals required, or change requests in connection with the programme (funded through the Local Growth Fund / Economic Development Fund).	<b>29 January 2021</b>	Malcolm Coe, Director of Investment and Corporate Services	<a href="#">DirectorInvestmentandCorporate @westofengland-ca.gov.uk</a>
<b>Mayoral budget setting report 2021-22</b>  <b>Item for WECA Committee</b>  To approve a budget for the West of England Combined	<b>29 January 2021</b>	Malcolm Coe, Director of Investment and Corporate Services	<a href="#">DirectorInvestmentandCorporate @westofengland-ca.gov.uk</a>

Authority Mayoral functions for 2021-22; the latest budget monitor will be included as an appendix to this report.			
<b>Combined Authority budget 2021-22</b>  <b>Item for WECA Committee</b>  To approve the Combined Authority budget for 2021-22; the latest budget monitor will be included as an appendix to this report.	<b>29 January 2021</b>	Malcolm Coe, Director of Investment and Corporate Services	<a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a>
<b>Capital Strategy report</b>  <b>Item for WECA Committee</b>  <del>P</del> To approve the authority's Capital Strategy, including the Treasury Management Strategy and Investment Strategy.	<b>29 January 2021</b>	Malcolm Coe, Director of Investment and Corporate Services	<a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a>
<b>Investment Fund - January 2021 report</b>  <b>Item for WECA Committee and Joint Committee</b>  To present the latest Investment Fund report and seek the latest required approvals for feasibility, development or delivery funding, and for change requests for projects within the current approved programme.	<b>29 January 2021</b>	Malcolm Coe, Director of Investment and Corporate Services	<a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a>
<b>Bus network recovery</b>  <b>Item for WECA Committee</b>  To update on bus network recovery from the coronavirus emergency, to explain possible funding models under consideration by Government and to seek delegated	<b>29 January 2021</b>	David Carter, Director of Infrastructure	<a href="mailto:DirectorInfrastructure@westofengland-ca.gov.uk">DirectorInfrastructure@westofengland-ca.gov.uk</a>

authority to make urgent decisions as necessary between committee meetings.			
<p><b>Transport decarbonisation</b></p> <p><b>Item for WECA Committee</b></p> <p>To present a proposal to undertake a study to develop the evidence base for producing a transport decarbonisation issues and options paper.</p>	<b>29 January 2021</b>	David Carter, Director of Infrastructure	<a href="mailto:DirectorInfrastructure@westofengland-ca.gov.uk">DirectorInfrastructure@westofengland-ca.gov.uk</a>

# Bristol City Council - Scrutiny Work Programme 2020 / 2021 (Public Meetings)

People Scrutiny Commission	Communities Scrutiny Commission	Growth & Regeneration Scrutiny Commission	Resources Scrutiny Commission	Overview & Scrutiny Management Board
<b>June 2020</b>				
				<b>01/06/2020 3pm</b>
				Current Scrutiny Arrangements
				Bristol Energy Company (Exempt Item)
				Covid-19 Response (Information Item)
				Mayor's Forward Plan - Standing Item
				Performance Report: Quarter 4 (Information Item)
				Corporate Risk Report: Quarter 3 (Information Item)
				WECA Forward Plan - Standing Item (For Information)
<b>July 2020</b>				
				<b>08/07/2020 1.30pm</b>
				City Leap
				Council Tax Reduction Scheme
				Finance Working Group - update
				Cabinet 14th July
				Mayor's Forward Plan - Standing Item
				WECA Overview and Scrutiny Committee Forward Plan - Information / Standing Item
				From Response to Recovery - Covid-19 update report Information Item

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Agenda Item 14

<b>People Scrutiny Commission</b>	<b>Communities Scrutiny Commission</b>	<b>Growth &amp; Regeneration Scrutiny Commission</b>	<b>Resources Scrutiny Commission</b>	<b>Overview &amp; Scrutiny Management Board</b>
				Corporate Risk Report Q4 - Information Item
				Performance Report Q4 - Information Item
<b>August 2020</b>				
				<b>26/08/2020 2.30pm</b>
				Air Quality / Clean Air Plan Update
				2020-21 Corporate Business Plan (Covid-19 Recovery Edition)
				Scrutiny Work Programme
				Q1 Performance Report
<b>September 2020</b>				
Page 65	<b>Sept / Oct Date TBC</b>	<b>14/9/20 5.30pm</b>		
		Annual Business Report		
		Housing Delivery Update		
		Mayor's Climate Emergency Action Plan		
		Planning for the Future - White Paper		
		Performance Report		
		Risk Report		
<b>October 2020</b>				
<b>22/10/2020 2pm</b>	<b>15/10/2020 10.30am</b>			<b>5/10/2020 3pm</b>
Annual Business Report	Annual Business Report			Bristol Energy – Position Statement
Public Health Update	Homelessness Support			Clean Air Zone - Update
Update on Mental Health Strategy	Moving Forward Together			Corporate Risk Report
Performance Report	Performance Report			Finance Task Group - Update
Risk Report	Risk Report			Call In Chairing Arrangements

<b>People Scrutiny Commission</b>	<b>Communities Scrutiny Commission</b>	<b>Growth &amp; Regeneration Scrutiny Commission</b>	<b>Resources Scrutiny Commission</b>	<b>Overview &amp; Scrutiny Management Board</b>
				Cabinet Reports, 6 <sup>th</sup> October 2020
<b>November 2020</b>				
			<b>30/11/2020</b>	<b>2/11/2020 3pm</b>
			Annual Business Report	Scrutiny Working Groups - Feedback
			Council Tax Reduction Scheme and Council Tax Base Report (OSMB invited to participate in this item)	Advertising & Sponsorship Policy
			Collection Fund - Financial Surplus/Deficit Report	<b>30/11/2020 3pm</b>
			Finance Monitoring Report (P7)	Covid-19 update - Information Item
			Community Bank	Clean Air Zone (CAZ) Update
			Risk Report	City Leap
			Performance Report Q2	Performance Report Q2
<b>December 2020</b>				
<b>14/12/2020, 10am</b>	<b>7/12/2020, 5pm</b>			
Public Health Update; focus on the impact of Covid-19 on BAME communities	Decarbonisation of Residential properties			
People Scrutiny Working Group Findings	HMO's / Licensing			
Review of SEND Evidence Day Findings and Recommendations	Wildlife Management – conversation with Cabinet Member			
Secondary School Placements and Oasis Temple Quarter School	Performance Q2			
Quarterly Performance Report				
<b>January 2021</b>				
		<b>6<sup>th</sup> January, 3pm</b>		<b>25<sup>th</sup> January, 6pm</b>

<b>People Scrutiny Commission</b>	<b>Communities Scrutiny Commission</b>	<b>Growth &amp; Regeneration Scrutiny Commission</b>	<b>Resources Scrutiny Commission</b>	<b>Overview &amp; Scrutiny Management Board</b>
		Extraordinary Meeting (WECA)		Companies Business Plans
		<b>28th January 5.30pm</b>		Covid-19 update - Information Item
		Temple Quarter / Temple Meads and St Philips Master Plan		
		Temple Island – Information Paper		
		City Centre Framework		
		Western Harbour Update		
		Capital Programme - Strategic Partner		
		Performance Report – For Information		
<b>February 2021</b>				
16	<b>8<sup>th</sup> February, 2pm</b>		<b>4<sup>th</sup> February, 2pm</b>	<b>Feb – TBC x 2</b>
17	Future Parks		Budget Scrutiny Meeting	CAZ – Consultation Report
	Waste Strategy		City Funds Annual Up-date Report (TBC)	CAZ – Cabinet report (separate meeting to item listed above)
	Building Security and Safety regulations		Risk Report TBC	Scrutiny Annual Report
	Community Safety Partnership Needs Analysis			Delivery of Cleaning and Security Services (TBC)
				City Leap - TBC
<b>March 2021</b>				
<b>8/3/2021, 2pm</b>		<b>11/3/2021, 5.30pm</b>		<b>March - TBC</b>
Public health update		Strategic Transport Plans (details TBC)		BCC Business Plans - TBC
Alternative Learning Provision (Including Hospital Education)		Local Rail / Metrowest (details TBC)		Heat Networks - TBC

<b>People Scrutiny Commission</b>	<b>Communities Scrutiny Commission</b>	<b>Growth &amp; Regeneration Scrutiny Commission</b>	<b>Resources Scrutiny Commission</b>	<b>Overview &amp; Scrutiny Management Board</b>
People Scrutiny Working Group Report: Response to findings and recommendations		Temple Island		
		Q3 Risk Report		
Children In Care, Adoption and Fostering		Q3 Performance Report		
Adult Care – Older People: Isolation				
Quarterly Performance Report				
Risk Report Q3				

<b>Items to be scheduled</b>				
Page 68	<ul style="list-style-type: none"> <li>• Quarterly Performance Reports</li> <li>• Twice yearly Risk Reports</li> </ul>	Bristol Local Flood Risk Management Strategy, including River Avon Flood Strategy (March TBC)	IT Transformation Programme (TBC)	Covid Recovery Plans – Cabinet reports for information only unless items for discussion
			Commercialisation and Innovation	HSID review – postponed until further notice.
			Legal Services Strategy (progress update)	Bristol Energy (21/22 TBC)
				Corporate Risk Report (TBC)
				Corporate Performance Report (TBC) for information only

<b>Health Scrutiny</b>	
<b>Subject</b>	<b>Date</b>
<b>Joint Overview &amp; Health Scrutiny Committee (JHOSC)</b>	
Agenda subject to any proposed substantial changes to health services brought to the Committee's attention and agreed with North Somerset and South Gloucestershire Councils.  Initial proposals include: <ul style="list-style-type: none"><li>• BNSSG CCG system plan to 2021 (including Integrated Care Systems progress, and Covid-19 recovery plans);</li><li>• Stroke services programme</li></ul>	15 <sup>th</sup> March 2021, 11.15am
<b>Health Scrutiny Committee (Sub-Committee of the People Scrutiny Commission)</b>	
Agenda to be informed by JHOSC and any proposed substantial changes to health services brought to the Sub-Committee's attention.  Initial proposals include: <ul style="list-style-type: none"><li>• Public Health Update</li><li>• Health Scrutiny Working Group Report – Response from the Clinical Commissioning Group Governing Body</li><li>• Drug and Alcohol Strategy</li><li>• The Priory; Banksy Ward update</li></ul>	25 <sup>th</sup> February 2021, 2pm